Academic Credit and Continuing Education Units (CEUs)

Colorado State University Academic Credit for Attendees of CoTESOL November 2016 Convention

1. You can earn academic credit from CSU for attending CoTESOL Fall 2016 Convention presentations and workshops (evening functions are not included) and submitting a 4-5 page reflection paper that synthesizes the content of the presentations you attended and discusses how those presentations are likely to affect your teaching. Submit this paper and a completed Academic Credit Form as an email attachment to Gerald.Delahunty@colostate.edu by November 21, 2016 or give them to the person at the CSU table at the convention.

2. Attendees completing the requirements and the Academic Credit Form will earn 1 CSU graduate credit (for EDUC 591A) for attending two full days of convention presentations and/or workshops. Grading is Pass/Fail. The Academic Credit Form is available at http://cotesol.org/fall2016/credit2016.pdf and at the CSU convention table.

3. The cost of the credit is $59.00, which may be paid by check (made out to Colorado State University) or by credit card. Please put your card information in the Payment Information section of the Academic Credit Form.

4. Papers must be formatted in 12 point Calibri font with 1 inch margins. Include your name and full contact information on the first page. Papers received after November 21, 2016 will not be accepted.

For further information on earning this credit, please contact Gerald Delahunty by email at gerald.delahunty@colostate.edu or by mail at 347 Eddy Hall, English Department, Colorado State University, Fort Collins, CO 80523-1773.
Training or Continuing Education Units (CEUs)

You can earn Continuing Education Units for attending CoTESOL 2016 by providing the documentation below. You can earn .5 CEU for attending one day of presentations/workshops and 1 CEU for attending both (evening functions not included). The cost of the CEU is $20.00. Please make checks out to TEFL-TESL GSA. Unfortunately we cannot accept credit card payments for CEU credit.

To document your application for the CEUs, please provide the representative at the CSU convention table with a list of convention sections attended (for each session include date, time session met, title of session, and names of the presenters) and a completed copy of the letter on CSU letterhead below (also available at the CSU table) for the representative’s signature.

For official information on CEUs see the Colorado Department of Education webpage (https://www.cde.state.co.us/cdeprof/professional_nextsteps)

For information on documentation for earning CEUs, please contact Gerald Delahunty by email at gerald.delahunty@colostate.edu or by mail at 347 Eddy Hall, English Department, Colorado State University, Fort Collins, CO 80523-1773.
To whom it concerns:

This letter is to certify that (full name)________________________________ attended the 2016 CoTESOL XL Annual Fall Convention on November 4th ___ and/or 5th ____, 2016 for ____ contact/clock hours.

Representative's signature: Date:

______________________________  __________

Gerald Delahunty
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